

# ELECTED OFFICES

## HOW TO REGISTER TO RUN FOR AN ELECTED POSITION

### 1.) Confirm Eligibility

When deciding what elected position you would like to run for, you must first confirm your qualifications and be able to pay the filing fee. A full list of offices, qualifications, and filing fees are available [here](#).

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### 2.) Complete KY Registry of Election Finance (KREF)

This is where you list the amount of money you plan to spend on your campaign. There are two different welcome packets; one for those planning to raise or spend less than \$3,000, and one for more than \$3,000.

*\*As of 2020, this registration must be completed online. It must also be printed & submitted with the form below.*

- a.) Step by step instructions to file electronically - [click here](#)**
  - b.) Here is a list of forms to welcome candidates & aide in your registration decisions - [select "Candidates"](#)**
  - c.) If you have questions while registering - call 502.573.2226**
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### 3.) Select Your Office & Complete Registration

There are multiple offices available to run for. Each has a specific form that needs to be filed. Download and complete the registration file.

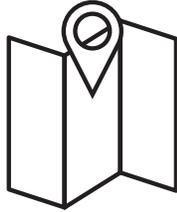
- a.) Click here to visit [elect.ky.gov](http://elect.ky.gov)**
  - b.) Click "Becoming a Candidate"**
  - c.) Click "Candidate Filing Forms"**
  - d.) Click "Continue"**
  - e.) Click I am interested in information regarding "Filing for an elected office"**
  - f.) Choose your position... i.e. Mayor, Judge, Sheriff, etc.**
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### 4.) Submit your registration at identified location

Each registration has a submission location listed on the document. Most need to be printed (along with your KREF) and submitted.

## HOW TO REGISTER TO RUN FOR CITY COUNCIL

### 1.) Determine what Ward you live in



This is the only Ward you are eligible to run in.

### 2.) Complete KY Registry of Election Finance (KREF) form

*\*This is where you list the amount of money you plan to spend on your campaign.*

- Step by step instructions to file electronically - click [here](#)
- Here is a list of forms to welcome candidates & aid in your registration decisions - **select "Candidates"**
- If you have questions while registering, call 502.573.2226

### 3.) Download the correct form

- Go to KY Secretary of State - [here](#)
- Click "**Continue**"
- Click I am interested in information regarding: "**Filing for an elected office**"
- I want filing forms for "**City Legislative Body**" (this means City Council)
- This filing is for a: "**Nonpartisan not waiving primary**"
- Click to download or direct link [here](#)

### 4.) Complete the form

Example: For Completing the **Nominating Petition** form for the 2022 election in Somerset/Pulaski County -

- 'To "**Linda Burnett**" Commonwealth of KY, "**Pulaski**" County:'
- The date is 'to be held on "**May 17, 2022**" (if there are less than 3 candidates registering for office, you will automatically move to the Nov. ballot)
- ...'The candidate for the office of "**Somerset City Council**" district "**Ward XX**" (the number of the ward you live in)
- You need 2 witnesses that live within your Ward to be petitioners on your form.

### 5.) Finalize Registration

- Print forms (Nominating Petition and KREF)
- Have your petitioners and yourself sign the **Nominating Petition** form

### 6.) Submit Forms

- Take printed **Nominating Petition** and **KREF** forms to your County Clerk's office: Election Department
- Pay \$50 registration fee

**CELEBRATE! YOU ARE OFFICIALLY RUNNING FOR CITY COUNCIL!**