

# Leadership Frankfort

*A community development program of the Frankfort Area Chamber of Commerce*



**Leadership Frankfort is the ideal program for preparing the leaders of tomorrow.** During the nine-month program, participants get an in-depth view of community issues, develop leadership skills necessary to assume leadership roles, and are exposed to community involvement opportunities.

Leadership Frankfort is unlike other programs because it provides participants with the opportunity to meet and discuss issues with key community leaders. Participants study the qualities that make an effective leader, analyze individual leadership roles, and develop personal leadership styles and skills. They are then challenged to apply their talents by getting involved in the Frankfort and Franklin County community.

**Learn:** What makes Frankfort the community it is...its challenges and opportunities, how you can become involved in the future of our community.

**Expand:** Your professional and personal network...engaging others...making a difference while creating opportunities for you and your business associates.

**Sharpen:** Your Leadership skills...extend your ability to maximize your influence and communicate more effectively.

## **Instructions**

- \* Please type or print answers clearly
- \* Complete each section in full
- \* Include with the application a photo (headshot) can be sent digitally to [chamber@frankfortky.info](mailto:chamber@frankfortky.info)
- \* Applications must be signed by applicant and employer (if applicable)
- \* Original application must be returned on/before August 30, 2019.

**Selection Criteria:** The Leadership Frankfort Advisory Board seeks to identify those individuals most likely to utilize their leadership abilities for a long-term benefit. Participants will be chosen by the Advisory Board based upon completed application and reference letter. The Committee will be seeking a diverse class, professionally, geographically, ethnically and gender-wise.

## **Requirements**

**Leadership Frankfort requires a strict time commitment.** With the honor and privilege of being a Leadership Frankfort class member is the responsibility of punctuality and wholehearted participation.

**Attendance at the Opening Orientation Retreat is mandatory.** Any participant missing more than one regular full-day sessions, in half-day increments, will not graduate from the program.



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### **2019-2020 Tentative Program Schedule**

\* Please note, dates may change based on tours and speakers schedules

<b>Date/Time</b>	<b>Function</b>
Thursday, October 3, 2019 5:00 - 6:30pm	Class Orientation
October 13 & 14 2:00 Sunday until 5:00 Monday	<b>Opening Retreat</b> Asbury College in Wilmore, KY
November 7	Frankfort History & Bourbon Spirits Challenge Day
December 5	Education & Workforce Challenge Day
January 16	Law & Justice Challenge Day
February 20	Public Service & Business Development Challenge Day
March 19	Diversity & Media Challenge Day
April 16	Commerce & Industry Challenge Day
May 14	Government & Politics Challenge Day
June 18	Environmental Challenge Day
July 9	Agri-Tourism & Community Service Day (Makeup Day)

### **NOTES:**

**This is a tentative calendar of challenge days, depending on speakers and tour availability, so some dates may change. Notification will be sent prior to the date change.**

Challenge Days begin at 8:00am and end at 5:00pm, and are subject to change due to scheduling and weather conditions.

Leadership Frankfort follows Franklin County Schools lead for inclement weather. If Franklin County Schools are **closed**, Challenge Day will be re-scheduled.

While the Leadership Advisory Board will excuse a single absence from a Challenge Day with a “make up” assignment proposal, absence from any portion of the remaining Challenge Days will result in non-completion of the course for this program year. No portion of the opening retreat may be missed.

## Personal Data

Name.....

Last

First

Middle

Name called

Please indicate gender..... Date of Birth .....

Home Address.....

Years in Frankfort area..... Spouse's Name.....

Sponsoring Employer Name.....

Business Mailing Address.....

Contacts.....

Daytime Phone #

Home Phone #

CELL Phone#

E-mail Address: .....

**Education:** Begin with most recent post-secondary, then high school or trade school. Use additional sheet if needed.

Name & location of school

Dates Attended

DegreeMajor

.....

.....

.....

## Career

Present Employer..... Start Date.....

Present Position: .....

Responsibilities.....

.....

.....

**To meet graduation requirements, it is necessary for you to attend all scheduled functions.**

**Are you and your employer willing to make this commitment?** .....

Do you expect to be transferred out of the Frankfort area within the next 3 years? .....

Tell us one unique thing about yourself: .....

.....

## Previous Employment

Employer

Title/Responsibility

From-To

.....

.....

## Involvement

Please list, in order of importance to you, up to three community, civic, professional, business, religious, social, athletic, or other organizations of which you are or have been a member.

Organization

From-To

Position Held

.....

.....

.....

What qualities would you bring to Leadership Frankfort?.....

.....

.....

What do you plan to do with your Leadership Frankfort experience?.....

.....

.....

What is the one major issue facing Frankfort about which you, personally, are concerned? Why? What recommendations do you have for addressing this issue? (200-300 words).....

.....

.....

What specific skills or knowledge do you hope to gain from the Leadership Frankfort experience?

.....

.....

Please describe your greatest passion and how it impacts your life. (200-300 words) .....

.....

.....

.....

Do you have any food allergies or special diet? ..... If so, please explain .....

**Please use additional paper if needed.**

## Participation

Completion of Leadership Frankfort requires class members to attend all scheduled functions and full Challenge Days, as well as complete and participate in the class project. This policy is nearly universal in the community, regional, and state leadership course programs. While the Leadership Advisory Board will excuse a single absence from a Challenge Day, absence from any portion of the remaining Challenge Days will result in non-completion of the course for this program year. **No portion of the opening retreat may be missed. If you and/or your employer are unable to commit to the attendance policy, it is not in your best interest to apply at this time.**

## Reporting Absences

All Challenge Days begin at 8:00am and end at 5:00pm, unless otherwise noted. If you are unable to arrive at the session on time or must be absent for a part of or an entire day, you are expected to contact Suzy Hosley or Carmen Inman regarding your absence or tardiness, preferably before the class day. Absences may be reported by email or phone message to the Chamber staff. Members will receive notification any time their absenteeism has placed their continued participation at risk.

## Tardiness or Absences

- \* 30 minutes tardiness (morning or afternoon session) = 1/2 day
- \* Any one hour segment of morning or afternoon session = 1/2 day

## Application Fee

A \$25.00 non-refundable application fee must be received with your completed application in order for it to be considered. Please attach a check payable to Frankfort Area Chamber of Commerce Leadership Frankfort class.

## References/Letters of Support

Each candidate must submit one letter of support with the application. The letter should describe how the person knows you, how long they've known you, and explain why they think you should be considered for Leadership Frankfort. Your letter of support must be submitted with application OR mailed directly to Leadership Frankfort by the application deadline (August 30, 2019- postmark deadline).

## Tuition

If accepted into Leadership Frankfort, you and/or your employer will be obligated for the tuition fee of \$675.00, however, if you apply before August 30, 2019, you will receive a \$50 early bird discount – taking tuition to \$625.00. Tuition covers all required program costs, including room and board at the opening overnight retreat, educational materials and all Challenge Day lunches. The tuition fee must be paid by September 1, 2019, to receive the early bird application discount, unless other arrangements have been made.

## Scholarships

There is a limited number of need-based partial scholarships available. Special consideration will be given to representatives of non-profit organizations and small/independent business persons. Because this fund is limited, the Leadership Advisory Board recommends that you discuss tuition reimbursement possibilities with your employer and community organizations with which you are involved before applying for the scholarship. **Scholarship applicants are requested to apply by letter stating why they need assistance toward meeting the tuition requirement.**

☐ I am applying for a Leadership Frankfort scholarship and my scholarship request letter is enclosed.

**Applicant Check List**  
***These items must be included with this application***

<input type="checkbox"/>	Digital Photo emailed to chamber@frankfortky.info
<input type="checkbox"/>	Letter of Recommendation
<input type="checkbox"/>	Scholarship Request Letter (if applicable)
<input type="checkbox"/>	Completed Application (resumes will not be accepted)
<input type="checkbox"/>	\$25.00 Application Fee

Please make checks payable to the Frankfort Area Chamber of Commerce

Send to:  
Leadership Frankfort  
c/o Frankfort Area Chamber of Commerce  
229 West Main Street, Ste. 102  
Frankfort, KY 40601

**It is essential that you review and agree to the Attendance Policy  
before submitting your application.**

Your signature affirms that all information included in this application is accurate and may be submitted for a confidential evaluation. Your signature and that of your employer (if applicable) also affirms your agreement to course attendance requirements and tuition obligation.

.....  
Applicant's Signature

.....  
Date

.....  
Employer's Signature  
To verify the employer's understanding of  
attendance requirements.

**Application Submittal: The deadline for return of applications for the 2019-2020 class of Leadership Frankfort is August 30, 2019.**

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## Scholarship Application

Name.....

Last	First	Middle	Name called
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Business/Organization.....

**I \_\_\_\_\_ am applying for a Leadership Frankfort scholarship and my scholarship request letter is enclosed.**

**The reason/need for the scholarship is.....**

This image shows a full page of white paper with horizontal dashed lines, typical of primary school writing paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



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## Great Experiences



Relationship Building



Industry Knowledge



Frankfort History



Understanding the  
Legislative Process